



Young People and Children First

7 Venture West,
Greenham Business Park,
Thatcham, Berkshire, RG19 6HX

Privacy policy & data subject rights

Identity and contact details

Please [click here](#) to find out more about YPACF. Our office address is 7 Venture West Greenham Business Park, Greenham, Thatcham, England, RG19 6HX. Our telephone number is 01635 500849. You can contact us by email using info@ypacf.org.uk. We are registered with the Charities Commission as Young People and Children First (registration number is 1157870), and with Companies House (registration number 08692587).

Our designated supervisory authority under the General Data Protection Regulation (GDPR) is the Information Commissioner's Office (ICO). We are based in the United Kingdom.

What data we collect

We process information on YPACF staff (including contractors) and data subjects who apply to YPACF for employment, so that we can setup and manage their employment. This includes the information that needs to be gathered and processed regarding DBS (Disclosure and Barring Service Checks) so that we can be satisfied with the protections we provide for the young people associated with YPACF. We use 'Contract' to process this data. We can capture special category information on this data and use category (b) of Article 9(2) of the GDPR ("necessary for the purposes of carrying out the obligations ... in the field of employment...") as the condition for processing this data.

We process information on YPACF staff (including contractors) and data subjects so that we can pay the taxes required for their employment. We use 'Legal obligation' to process this data. We do not capture special category information on this data.

We process data on young people who are applying for places with YPACF so that we can assess their needs and evaluate whether YPACF can provide for their needs. We use 'Contract' to process this data. We can capture special category information on this data and use category (a) of Article 9(2) of the GDPR ("the data subject has given explicit consent to the processing of those personal data for one or more specified purposes...") as the condition for processing this data.

We process information on the young people who have been accepted for a place with YPACF, so that we can setup and manage their stay in our houses and can manage their development during their tenure. We use 'Contract' to process this data. We can capture special category information on this data and use category (a) of Article 9(2) of the GDPR ("the data subject has given explicit consent to the processing of those personal data for one or more specified purposes...") as the condition for processing this data. In certain circumstances (see the details on recipients of data), we can pass data on to others where the data subject's vital interest is at stake. In these cases, we would use Vital interests as a lawful reason to process the data. We would also process special category information in these circumstances and use category (c) of Article 9(2) of the GDPR ("necessary to protect the vital interests of the data subject...") to process the data.

We process information on data subjects who use our web page to contact us. We use 'Consent' to process this data. We do not capture special category information on this data.

We process information on data subjects who could be a source of funds for our charitable purposes. We use 'Legitimate Interests' to process this data. We do not capture special category information on this data.



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Other information on what we do with data

All records are disposed of securely when deleted.

How we look after data

We take reasonable technical and procedural precautions to prevent the loss, misuse or unauthorised alteration of personal data.

We store the personal data that we collect securely.

We do not publish the details of the safeguards we use to protect the personal data that we control as this could reduce the effectiveness of those safeguards.

Cookies

Cookies are text files placed on your computer to collect information about which pages you visit, and how long for. This information is used to track use of the website and to compile statistical reports on website activity.

When you visit our website you will be presented with a choice which will allow you to decide whether cookies are used or not. In a few cases some of our website features may not function if you choose not to allow cookies on our website.

Other websites

Our website contains links to other websites. This privacy policy only applies to this website, so when you link to other websites you should read their own privacy policies.

Your rights

YPACF recognises the rights of data subjects as defined in the General Data Protection Regulation (GDPR).

We will always seek to uphold those rights and the links provided will enable you to communicate with us to exercise those rights, where relevant.

- Your right to be informed (this page and further information in communications we might send to you)

Click on the following links to send us an email so that you can exercise your rights.

- Your right of access: info@ypacf.org.uk
- Your right to rectification: info@ypacf.org.uk
- Your right of erasure (right to be forgotten): info@ypacf.org.uk
- Your right of restriction of processing: info@ypacf.org.uk
- Your right to data portability: info@ypacf.org.uk
- Your right to object: info@ypacf.org.uk
- YPACF recognises your right to lodge a complaint with a supervisory authority. You can access the ICO's website from [this link](#).